



MELKSHAM WITHOUT PARISH COUNCIL

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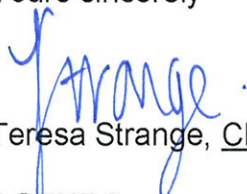
Wednesday 4th December 2019

Dear members

You are cordially summoned to attend the **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 9th December 2019, at 7.00pm at *** NEW MEETING**

VENUE: MELKSHAM TOWN FOOTBALL CLUB, OAKFIELDS, EASTERN WAY, MELKSHAM, SN12 7GU *** to consider the agenda below.

Yours sincerely


Teresa Strange, Clerk

AGENDA

1. **Welcome, Announcements & Housekeeping**

- a) Welcome to new Parish Officer

2. To receive **Apologies** and consider approval of reasons given.

3. **Invited Guests:**

- a) Wiltshire Councillor Phil Alford (Melksham Without North) & Wiltshire Councillor Nick Holder (Melksham Without South)
b) PCSO Maggie Ledbury

4. a) To receive **Declarations of Interests**

- b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered

5. To consider holding items **in Committee due to confidential nature**

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

6. **Public Participation**

7. To approve the **Minutes of the Full Council** meeting held on 11th November 2019

Serving rural communities around Melksham

- a) Arising from Min. 281/19c) To note purchase of Survey Monkey subscription for consultations
- b) Arising from Min.283/19e) To consider BASRAG consultation on BT Berryfield Phone Box and consider next steps
- c) Arising from Min. 287/19c) To note purchase of new internet router for Office

8. **Planning:**

- a) To approve the Minutes of the **Planning Committee** meeting held on 25th November
- b) To formally approve Planning Committee Recommendations
- c) To receive update on Neighbourhood Plan
- d) To receive feedback on "Homes of Our Own Launch Event" 14th November

9. **Highway & Streetscene:**

- a) To consider residents' correspondence re: New bus shelter for outside Kingfisher Drive
- b) To consider correspondence regarding refuse on Lancaster Road
- c) To consider request for parking restrictions on Avro Way

10. **Finance:**

- a) To note **Income & Expenditure** reports for November 2019
- b) To agree two finance cllrs to authorise monthly payments for December

11. **Asset Management**

- a) To note draft Minutes of Joint Shaw Hill Playing Field Improvement Project Working Party 5th December and consider next steps for Shaw Hill Playing Field Improvement Project
- b) To consider Minutes of Shurnhold Fields Working Party (20th November) and approve contribution to capital items
- c) To note verbal report regarding Play Area quarterly inspections
- d) To agree weekly visual inspections during holiday period
- e) To approve quotations for tree work
- f) To note announcement of Wiltshire Council wildflower trial areas in the parish

12. **New Berryfield Village Hall Project**

- a) To consider VAT advice in relation to new village hall and chose which option to proceed.
- b) To receive verbal update on project research to date and next steps
- c) To consider giving delegated powers to Finance Committee to review quotations and fee proposals to enable planning permission to be gained by early May and agree date of meeting
- d) To approve instruction to appoint solicitor to work on behalf of parish council in negotiations with housing developer and for charitable trust work

13. **Community projects/partnership organisations:**

- a) To note draft Minutes of CAWS CEG (Community Action: Whitley & Shaw) Community Emergency Group 3rd December
- b) To consider contribution to RAF Heraldry Trust for RAF Technical Training School No. 12 crest
- c) To note Minutes of Market Place Toilets meeting held 30th September
- d) To consider Minutes of Shurnhold Fields Working Party (20th November) and approve contribution to capital items

- e) To note Operational Flood Working Group North minutes (16th October) and CAWS CEG (Community Emergency Group) minutes (2nd December)
- f) To consider request for donation to publication of Melksham Remembers book
- g) To consider request for funding for Age Friendly Consultancy project
- h) To receive feedback on tree and bulb planting event on Sat 23rd November
- i) To consider tree planting projects in the parish
- j) To consider repair of village clock on Shaw School